

FREMONT COUNTY COMMISSIONERS MEETING MINUTES
November 15, 2010

Present for the meeting were: Commissioners Paul Romrell, Skip Hurt, and Lee Miller.

Also attended by: Clerk Abbie Mace, Deputy Clerk Cathy Conger, and Prosecuting Attorney Joette Lookabaugh

Commissioner Romrell called the meeting to order and welcomed those in attendance.

Fleet Manager Justin Wickham RE: Vehicle Purchasing Guides

Justin Wickham presented to the commissioner the guidelines he has established for purchasing vehicles. Discussion was held on the specifics of requesting a vehicle that is appropriate to that particular job. The idea for this is to standardize the process of requesting a vehicle. This will need to be drawn up as a resolution. This will be written as policy and then distributed out to the department heads. The department heads will be responsible for standard maintenance.

Commissioner Skip Hurt made the motion to have Justin Wickham complete anything necessary to complete these guidelines and then bring it back to be done as a resolution. Commissioner Lee Miller seconded the motion. A full voice vote was heard with all voting in favor.

Discussion was held on the sanding bed requested by Road & Bridge. The current sanding truck only does the major intersections. Marla Vik had told Mr. Wickham that she would contact Crapo's about getting more salt. The commissioners would like Mr. Wickham to talk with the foremen and to look at the schedule to help determine how probable this is.

Executive Session IC 67-2345 (c)

Commissioner Romrell made a motion to go into executive session pursuant to IC 67-2345 (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency at 9:17 a.m. Commissioner Hurt seconded the motion. A roll call vote was taken with Commissioner Romrell voting "Aye", Commissioner Hurt voting "Aye", and Commissioner Miller voting "Aye". Commissioner Romrell declared the meeting at 9:34 a.m.

Parks & Recreation Administrator Tamra Cikiatoga RE: Waterways Grants

Discussion was held on the timber that was sold. Commissioners signed the agreement for ITD. Discussion was held on the amount that will be used for each project. She asked for direction on the Fun Farm Bridge and the Ashton Reservoir. She met with Idaho Fish and Game. Fish and Game would like to start on these projects next year when the water levels are down. She can try to meet the match on this by using money from Road and Bridge with in kind work and materials. The commissioners have asked her to talk with Marla Vik about what she can provide for in kind work. The commissioners are supportive of it if Ms. Vik can do it. Discussion was held on the specifics of the jobs. She will need \$5000/20% match for Fun Farm Bridge and 20%/\$20,000 for Ashton Reservoir. It can all be in kind work and materials rather than cash. There will be some match from Fish and Game. Discussion was held on the cost of buying restrooms versus renting restrooms. If fish and game wants to offer \$5000 we will go ahead with it. Ms. Cikiatoga will discuss this with Ms. Vik and then come back to the commissioners with it.

St. Anthony Mayor Neils Thueson RE: Update on Road Improvements

Mayor Thueson and City Councilman Rod Willmore updated the commissioners on the road improvements that have been completed. He thanked the commissioners for their assistance in helping them with several projects over the year. They have money budgeted for chip and seal and are hoping that the county will assist them with that. This has worked well in the past for both the city and the county. The commissioners suggested that he talk to Marla Vik about whether there is enough gravel crushed for them to buy some. Discussion was held on the project for 12th West. They are applying for a grant to finish that and would like to have a commitment for help from the county. The other project is West Main Street. They have a grant for this and would like the county to assist with that as well. They are in the process of selecting the engineer for that. The county has already made the commitment of \$5000 to \$25,000 previously and has made one \$5000 payment. Discussion was held on the specifics of project and the bridge that also needs work. Discussion was held on curbing.

Commissioner Lee Miller made the motion to commit \$5000 for 12th West project and \$20,000 for the West Main Street project. Discussion was held on when that payment would be due. Commissioner Skip Hurt seconded the motion. Commissioner Romrell was out of the room at the time and abstained from voting. A full voice vote was heard with all voting in favor.

Rod Wilmore updated the commissioners on airport improvement. There is a shortage on the match. He is asking the commissioners if Keith Richey can submit a bill for \$961 for the work that he has done. They feel like he has done a lot of work and it has been a good contribution from the county. The city crew will finish the fence. They are doing a development study for the airport to apply for more grants. The study will cost \$15,000. They need to come up with 35%/\$3750. They would like the county to help with half of that; \$1875 would be the county's contribution.

Commissioner Skip Hurt made the motion that the county gives the city of St. Anthony \$1875 for a development study at the airport. Commissioner Lee Miller seconded the motion. Discussion was held on where they would take the money from. It will come from Emergency Reserve. A full voice vote was heard with all voting in favor.

Commissioner Miller will attend the city meeting on December 9th.

Planning and Building Interim Administrator Stephen Loosli RE: Department Report

Stephen Loosli gave the commissioners the September report from the Idaho Department of Labor. Discussion was held on the unemployment rate and how that affects our ability to apply for grants. We have started an effort to pursue funds that will help us with economical developments. They are working on a study to help with this. He received a phone call from Intermountain Gas to indicate that they do not have a problem with regular types of businesses however the large manufacturing business it will be difficult to transport gas to.

Discussion was held on the resolution for destroying building permits records.

Commissioner Skip Hurt made the motion to adopt Resolution 2011-02 for the Destruction of Records – Planning & Building. Commissioner Lee Miller seconded the motion. A full voice vote was heard with all voting in favor.

Discussion was held on the building permit report. They are pursuing certain permits that are significantly old and they do not have the status of. After a certain amount of time they will terminate the permits.

He has sent letters to the neighbors of the "Chester trailer park" to receive their testimony. The runway at Ashton Reservoir has received a regarding permits from Army Corps. He sent a letter to the Erickson, owners of the boathouse. They have not turned in their forms for this. He has a rough draft for the building code ordinance.

There is in the budget appropriation for a part time transcriptionist/typist for Planning and Building. He requested permission from the commissioners to advertise this internally. It has already been advertised outside the county. The commissioners are fine with it.

An update on the building adjacent to the annex was given. It has been cleaned up and set up with a sound system for public hearings. The carpet is somewhat questionable however the rest looks good. There is a hole in the ceiling that he would like Cary to look at it. He would like permission for having a staff Christmas party. He was advised by Commissioner Hurt that the county does not pay for staff parties however he can have one if the employees pay for it. They can meet on premises.

Discussion was held on the public hearing for the Development Code at Planning and Zoning tonight. The Planning & Zoning has the option to re-hear this if they feel that the changes are significant. He is recommending that the commissioners have their own public hearing for this regardless of the recommendations that Planning & Zoning gives. He is anticipating some changes at both levels. There was discussion on right of ways. There was discussion on clustering homes together. Commissioner Romrell commented that the Development Code will never be perfect but we will make it better and continue to make it better.

Prosecuting Attorney Joette Lookabaugh Executive Session IC 67-2345 (b)

Commissioner Romrell made a motion to go into executive session pursuant to IC 67-2345 (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student at 10:47 a.m. Commissioner Hurt seconded the motion. A roll call vote was taken with Commissioner Romrell voting "Aye", Commissioner Hurt voting "Aye", and Commissioner Miller voting "Aye". Commissioner Romrell declared the meeting at 11:07 a.m.

Commissioner Lee Miller made a motion to increase Gill Gardner's wage by \$3600 annually retroactive to the beginning of the fiscal year to be taken out of emergency reserve funds. Commissioner Skip Hurt seconded the motion. A full voice vote was heard with all voting in favor.

Public Works Director Marla Vik RE: Department Report

Leonard's provided a quote to install new fuel tanks in at the Ashton Road & Bridge Shop but we don't have the cost of what it would be to move the entire system to the north.

Salem Road Canal Bridges – The construction of the bridges has been delayed due to the sub water is rising. Nolan Bloom would like some signs for detours and speed limits.

The bi-yearly meeting for ITD is Thursday night at 6:00 pm.

Toured the gravel pits with ITD. There is one gravel pit that has a potential for sediment getting into the river. They will require a MSG permit. All of the others were fine. He has written a report to that effect. He proposed a \$2000 charge for writing a permit for this.

She was presented a plaque during her meeting in Coeur d'Alene.

Commissioner Miller questioned if the crushing is done for the year. He updated Ms. Vik on what was committed to the City of St. Anthony. Ms. Vik will meet with the Mayor of St. Anthony and Clerk Patty Parkinson.

Social Services – Debbie Adams Re: Indigent Claims

Commissioner Romrell made a motion to go into executive session pursuant to IC 67-2345 (d) to consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho code at 11:45 a.m. Commissioner Hurt seconded the motion. A roll call vote was taken with Commissioner Romrell voting "Aye", Commissioner Hurt voting "Aye", and Commissioner Miller voting "Aye". Commissioner Romrell declared the meeting at 11:55 a.m.

Commissioners signed one new lien.

Commissioner Miller made a motion to approve case #ML2011-01, case #G2011-19 (partial), case #G2011-20 (approved with verification), and deny case #M2011-02, and #M2011-03. Commissioner Hurt seconded the motion. A full voice vote was heard with all commissioners voting in favor.

Discussion was held on the food bank and the resources that have donated.

Miscellaneous

Discussion was held on the Fairpoint contract.

Commissioner Lee Miller made the motion to approve the junior college application. Commissioner Skip Hurt seconded the motion. A full voice vote was heard with all voting in favor.

IT Administrator Lisa Turner and Josh Warnke presented to the commissioners the information on cutting costs to the cell phone bill. Elected officials and department heads would remain with county phones. They would not be able to have the high option phones but middle cost phones. All others who are designated by their supervisors who need phones would have the option of getting \$25/month for use of their personal phone on their own plan or the county would buy them the basic phone (no texting or downloading) with 100 minutes a month. The county would be willing to pay above the 100 minutes if they were justifiable. The anticipated savings for this is difficult to say however approximately could be \$200 or a little more. Specifics of the plan were discussed. The county would also offer a onetime \$50 for those individuals that are used periodically by county departments.

Commissioner Skip Hurt made the motion to proceed with the cell phone plan as presented by offering the employees the option of taking the basic phone from the county or accepting the \$25/month for using their personal phone and a onetime payment of \$50 for those people that are used occasionally by departments such as Public Works. Commissioner Lee Miller seconded the motion. A full voice vote was heard with all voting in favor.

Discussion was held on Five Counties Detention cell phones. They can decrease their bill significantly by changing plans.

These changes will come into effect after a policy is created. Discussion was held on what would happen if the person wants a higher end phone under the county policy. That individual would have to come to the board and ask them to override the policy.

Claims were reviewed and submitted.

The Rivers Edge Subdivision Public Hearing was discussed.

Discussion was held on a letter that was received by Commissioner Romrell that should be referred to Planning and Zoning.

There being no further business to come before the board, the meeting was adjourned.

Paul Romrell, Chairman
Fremont County Commission

Attest: _____
Abbie Mace, Clerk