

Commissioners Special Work Meeting  
November 7, 2007

Present for the Commissioners work meeting are Commissioners Don Trupp, Paul Romrell, and Skip Hurt. Also present were Attorney Karl Lewies, Clerk Abbie Mace, and Deputy Suzanne L. Bagley was present to take minutes.

Commissioners discussed the information discussed from their retreat.

**Safety:**

- Panic Buttons in Other Buildings
- Camera's / Court House
- Parking Lot Lights
- Fire Safety

Commissioners would like to look at putting a light in the Courthouse parking lots and near the Sheriff's Office for better lighting. Commissioner Hurt will check into this further.

Clerk Mace will invite Omni Security to come into commissioners meeting for fire safety issues, panic buttons in some of the other buildings and for cameras within the courthouse.

**Personnel Policies:**

- Human Resources
- Update Policies
- Vehicles
- Job Descriptions
- Performance Evaluations
- Merit Program

Commissioners discussed the possibility of hiring a Human Resource officer in the County. Commissioners felt like in reviewing the list of employee concerns; they could not address the problems until this position were to come about, commissioners would need to create a line item and then how the position would continue to be funded.

Commissioners would like to look for a job description to help find this person and get some ideas of what to look for. Commissioners would like to then advertise regionally.

**Cell Phones:**

- Written Policy
- Alltel
- Edge
- Verizon
- Western States

Commissioners discussed giving those who use their personal cell phone \$25.00 per month, if they choose to use them instead of changing to a county owned cell phone. This change will become effective December 3, 2007. First choice would be to go with Alltel and then Verizon and then Edge.

The County will pay for the basic phone anything above that will need to be approved through the commissioners.

Employees will have two years to move to Alltel. The commissioners will approve which employees will have county cell phones.

**Per Diem:**

- Written Policy
- Regional Rate
- Trust
- Continue
- Agendas from # of Meals
- Price/Meal
  - Breakfast \$7.00
  - Lunch \$11.00
  - Dinner \$18.00

The commissioners discussed the following changes they would like made to the personnel policy regarding per diems. The county will not reimburse for meals that are provided in connections with the conference, training, or event. If an employee or county elected official chooses not to consume meals provided in connection with the conference, training, or event, and decided to purchase a separate meal, they will not be reimbursed. (Exception: Optional activities or events sponsored as part of the conference.)

First and last day is 75% reimbursement of the total day. This rate is for Idaho only.

Commissioners discussed some Perdiem rates and how they should address this. Several instances given were on honesty and how the per diem is used. Prior to issuing payment of the per diem, you will have to attach a copy of the agenda. No exceptions health issue or not this is required.

Instate reimbursement rates will be the following:

- Breakfast \$7.00
- Lunch \$11.00
- Dinner \$18.00

Out of State will be the following:

- Breakfast \$11.00
- Lunch \$ 14.00
- Dinner \$ 25.00

This amount is not to exceed \$50.00 a day. First and the last day is 75% reimbursement of the total day. Prior to issuing payment an agenda must be provided. No payment will be provided until the agenda is submitted. No EXCEPTIONS!

No decisions were made at this time regarding transports for Law Enforcement. This will be discussed at a later date.

Commissioner Romrell made a motion to go into executive session by IC 67-2345 (a) to consider hiring a public officer, employee, staff member or individual agent. This paragraph does not apply to filling a vacancy in an elective office at 2:53 p.m. Commissioner Hurt seconded the motion. A roll call vote was taken with Commissioner Romrell voting I, Commissioner Trupp voting I, and Commissioner Hurt voting I. Commissioner Romrell declared the meeting open at 3:20 p.m.

There being no further business to come before the board meeting was adjourned.

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Paul Romrell, Chairman  
Fremont County Commission

Attest: \_\_\_\_\_  
Abbie Mace, Clerk